

Pursuant to Article 18 of Law on Associations and Foundations of Bosnia and Herzegovina („Official Gazette of BH“, number 32/01, 42/03, 63/08, 76/11 and 94/16), and Article 28 of Statute of the Association of infectologists in Bosnia and Herzegovina number 02/04 from 28 December 2004, the Founding Assembly of the Association of Infectologists in Bosnia and Herzegovina at the assembly session that was held in Kupres, on 04 September 2021, adopted the

STATUTE

OF THE ASSOCIATION OF INFECTOLOGISTS IN BOSNIA AND HERZEGOVINA

I – GENERAL PROVISIONS

Article 1

This Statute, pursuant to Article 12 of the Law on Associations and Foundations of Bosnia and Herzegovina , determines:

- full and abbreviated name and the head office of the Association;
- goals of the Association;
- procedures for admission and exclusion of members of the Association;
- bodies of the Association;
- rules for acquirement, use and disposal of the Association’s funds and control over the use of those funds;
- transparency of work;
- procedures for the amendments to the Statute and adoption of other general acts;
- form and content of the seal;
- representation of the Association;
- conditions and procedures for mergers, splits, transformations or termination of work of the Association;
- other issues of importance to the organization and work of the Association.

Article 2

The Association of Infectologists in Bosnia and Herzegovina is an independent, voluntary, professional and scientific association of scientists and professionals from the fields of infectiology and similar scientific disciplines (epidemiology, microbiology, pharmacology, branches of internal medicine, paediatrics, surgery, pathology, experimental medicine) associated to develop and advance professional and scientific work in infectiology.

The Association is a professional, multi-ethnic, non-partisan and non-governmental organization established with the purpose of accomplishing the common interests of its members, without the intent of making a profit.

II – NAME AND HEAD OFFICE OF THE ASSOCIATION

Article 3

The full name of the Association is:

The Association of Infectologists in Bosnia and Herzegovina

The abbreviated name of the Association is:

AIuBiH

AIuBiH

AIyByX

AInB&H

The name of the Association is the same in all three official languages in use in Bosnia and Herzegovina and in English language, and it shall officially be used in Latin and Cyrillic alphabets.

Article 4

The head office of the Association correlates with the seat where the president was elected. The head office of the Association is: Clinic for infectious diseases, University Clinical Center, Tuzla, Trnovac bb, 75000 Tuzla.

Article 5

The Association becomes a legal person on the day of registration with the competent body.

Article 6

The Association shall pursue its activities throughout the territory of Bosnia and Herzegovina. The Association will freely associate and cooperate with international organizations founded for the same rights and interests.

III – GOALS OF THE ASSOCIATION

Article 7

The main program goals and activities of the Association are:

- gathering of infectologists and other similar scientific disciplines (microbiologists, epidemiologists, pharmacologists, internists, paediatricians, surgeons, pathologists, experimental medicine specialists) in order to contribute with their professional work to the development of the infectiology discipline;
- development of ethical consciousness and responsibility of the members of the Association;

- continuous cooperation with respective professional organisations and institutions in Europe and the world;
- professional publishing activities with the purpose of informing its members and the public about the developments in professional and scientific thought in infectiology;
- cooperation with similar associations and other organisations in the country and abroad.

Article 8

The Association achieves the stated goals in ways defined by the Law, this Statute and other general acts of the Association.

In achieving its goals, the Association will not be involved in pre-election campaigns, fundraising for candidates or financing of candidates or political parties.

The Association can perform activities that are directly related to the goals of the Association.

IV – PROCEDURES FOR ADMISSION AND EXCLUSION OF MEMBERS

Article 9

Members of the Association can be:

- Permanent members
- Honorary members.

Permanent members of the Association are infectologists and experts in other related scientific disciplines in Bosnia and Herzegovina, regardless of whether they are employed, retired or unemployed.

An infectologist or a doctor of a related scientific discipline may become an honorary member of the Association regardless of their place of work and residence, if they have contributed exceptionally to the work of the Association or to the development of infectiology or a similar scientific discipline.

The decision to grant the honorary membership is made by the Assembly of the Association.

Article 10

The Association can also have friends of the Association.

Friends of the Association can be natural or legal persons who shall provide professional and other assistance to the Association to achieve and improve its goals and activities in scientific and professional domain (to be regulated by a separate Rulebook).

Article 11

Becoming a member of the Association shall be voluntary. Admission to the Association shall be decided by the Board of Directors of the Association based on the application form; special register of admission shall be kept at the secretariat. Persons denied their right to membership may appeal to the Assembly, whose decision thereupon is final.

Article 12

The Association maintains the Register of its members and the records of the Friends of the Association in electronic form or in another appropriate way and contains: first and last name, or the full name of the Friends of the Association, as well as other data prescribed by the Rulebook, address of residence, place of residence, or headquarters, and date of accession, type of membership and date of termination of membership or status.

The list of members of the Association must be available for inspection by the competent authorities upon their request.

Article 13

Membership in the Association is terminated when:

- on personal request
- exclusion in case of actions contrary to the objectives and Statute of the Association
- persistent refusal to pay the membership fee
- by the death of a member - a member resigns,
- a member is excluded.

Article 14

Each member can freely withdraw from membership based on a written statement of withdrawal submitted to the Board of Directors.

The day of the decision of the Board of Directors will be considered as the day of termination of membership.

Article 15

A member of the Association who seriously violates the Statute, fails to fulfil his or her obligations, or whose actions cause damage or ruin the reputation of the Association, may be excluded from the Association membership.

Any member of the Association can submit a proposal for the exclusion of a member. A reasoned proposal is submitted to the Board of Directors in writing, upon learning of the existence of actions, omissions or actions mentioned in the previous paragraph.

If a member fails to pay the due membership fees for a long time and after the additional deadline for payment has expired, the proposal for the expulsion of the member shall be submitted ex officio by the Secretary to the Board of Directors.

Before making a decision on expulsion from the Association, the Board of Directors informs the member of the Association about the submitted proposal for expulsion as well as the reasons for the proposed expulsion, and leaves a deadline of 30 days for a statement on the proposal for expulsion from the Association.

The decision to exclude a member of the Association is made by the Board of Directors within 30 days after submission of the statement, i.e. the expiration of the deadline for submission of the statement.

The decision to exclude a member of the Association is delivered to the member to whom the decision refers, and the applicant is informed of the decision in writing.

A complaint against the decision of the Board of Directors may be submitted, within 30 days, to the Assembly of the Association, that shall evaluate the decision, and whose decision on the complaint is final.

Article 16

A member of the Association who resigns or is excluded, shall fulfil his or her obligations towards the Association due by the day of the membership termination.

Article 17

Members of the Association have the following rights and obligations:

- to elect and to be elected to the bodies of the Association,
- to actively participate in achieving the goals of the Association,
- to be informed regularly and timely about the activities of the Association,
- to cooperate with other members of the Association,
- to protect and improve the reputation of the Association,
- to maintain other rights and obligations established by the Statute and general acts of the Association.

V - BODIES OF THE ASSOCIATION

Article 18

The bodies of the Association are:

- Assembly,
- Board of Directors,
- President of the Association,
- Secretary.

The Association may have other bodies, such as Association committees, Supervisory Board, and other working bodies of the Association, decision on which is made by the Assembly. The forming of a new body shall be reported to the competent authority for registration.

THE ASSEMBLY

Article 19

The Assembly is the highest body of the Association, made up of all the members of the Association.

The work of the Assembly is managed by the President of the Assembly.

In the absence of the president, the session of the Assembly is presided over by a person elected by the Assembly - the chairman.

The President of the Assembly is elected and dismissed by the Assembly at the beginning of the session.

The mandate of the President of the Assembly lasts four years with the possibility of reelection.

Article 20

The Assembly of the Association is responsible for:

- adoption of the Statute, amendments to the Statute and other acts defined by the Statute;
- decisions on mergers, splits, transformations, dissolution and termination of work as well as other status changes of the Association;
- election and dismissal of the President and other bodies of the Association;
- adoption of the annual work agenda of the Association and its bodies;
- Rulebook on granting recognition and awards of the Association;
- considering and deciding on the reports submitted by the President and other bodies of the Association;
- election of honorary members of the Association upon the proposal of the Board of Directors;
- adoption of decisions on accolades and awards to the deserving members upon the proposal of the Board of Directors;
- decisions on the amount and ways of payment of the membership fee;
- decisions on the disposal of the Association's assets;
- adoption of a decision on changing the name of the Association;
- decisions on other issues that are not within the competence of other bodies of the Association.

Detailed provisions on the work of the Association, voting, decision making, delivering session invitations, keeping minutes and other issues of importance for the work of the Assembly are regulated by the Work Rulebook.

Article 21

More detailed provisions on the manner of work of the Assembly, voting, decision-making, calling for sessions, keeping minutes and other matters of importance for the work of the Assembly are governed by the Rules of Procedure of the Assembly.

Article 22

The Assembly of the Association meets as needed; a session is obligatory after the Congress and at least once a year. The Assembly session is convened by the President/Vice President of the Association at least 15 days prior to the Assembly session.

The Assembly session can also be held electronically (electronic session) in the manner and under the conditions established by the Rules of Procedure of the Assembly.

The Assembly elects a recorder at the beginning of the session, who keeps the minutes.

Article 23

President of the Assembly:

- takes care of the organization of the Assembly and convenes its sessions;
- proposes the agenda of the session;
- chairs the sessions of the Assembly;
- signs acts adopted at the Assembly;
- coordinates the work of the organs and bodies of the Assembly;

- performs other tasks assigned to him by the Assembly, in accordance with the Law and this Statute.

In case of the absence or inability to work of the President of the Assembly, all the powers of the President of the Assembly are held by the Assembly in accordance with the decision of the Assembly from paragraph 4 of Article 19 of this Statute.

Article 24

Sessions of the Assembly of the Association may be held as a regular session and extraordinary session.

Regular sessions shall be held at least once a year.

Extraordinary sessions may be convened:

- upon the request of the President of the Association,
- upon the request of the members of the Association with at least one third of the votes, that propose convening in order to:
 - o exclude a member of the Association,
 - o change the Statute of the Association,
 - o terminate the work of the Association,
 - o solve urgent issues.

Article 25

Every member of the Association may attend the Assembly sessions in person or through a representative of another member of the Association.

One member of the Association may represent at most one other member in the Assembly, based on the written power of attorney that he submits at the beginning of the session.

Article 26

The Assembly works and decides in accordance with the Statute and the Rules of Procedure. Voting at the session is public, unless the Assembly decides otherwise at the session itself

Article 27

The Assembly can sit and validly make decisions if at least half and one member/delegate attends the session (quorum).

If a sufficient number of members/delegates are not present at the beginning of the Assembly, they will wait for one hour and then the Assembly can validly decide if a third of the members/delegates are present at the session. Legitimate decisions are made by the majority of votes of the members/delegates present.

THE BOARD OF DIRECTORS

Article 28

The Board of Directors of the Association performs the function of the executive body of the Association, carrying out activities between Assembly's sessions, based on the principles established by this Statute and guidelines received at the Assembly's sessions.

The Board of Directors performs the following:

- prepares the sessions of the Assembly,
- prepares draft Statutes and other acts adopted by the Assembly,
- implements policies, conclusions and other decisions of the Assembly,
- submits annual and periodic reports on its work to the Assembly,
- establishes contacts with companies (firms), institutions and other legal and natural persons in order to provide sponsorship for the activities of the Association,
- performs other activities as per the Statute and other acts of the Association.

The Board of Directors has five members with the right to vote: the President, who is also the president, and four other members (one each from infectious disease clinics/departments from different cities in Bosnia and Herzegovina) who are elected by the Assembly.

The Secretary of the Association attends the meetings of the Management Board of the Association, without the right to vote.

The mandate of the members of the Board of Directors lasts four years with the possibility of re-election.

The session of the Board of Directors can be held electronically (electronic session) or by telephone in the manner and under the conditions established by the Rules of Procedure of the Board of Directors.

The management board makes decisions by consensus.

THE PRESIDENT OF THE ASSOCIATION

Article 29

The President represents the Association in the country and abroad.

President of the Association convenes and chairs the sessions of the Board of Directors. The President is responsible for the implementation of the decisions of the Assembly and the Board of Directors, and compliance with the legality of work of the Association under the Law and the Statute.

The President performs other duties entrusted by the Assembly or the Board of Directors, and in exceptional cases may temporarily perform the duties of the President of the Assembly.

The President is the principal in the execution of the Association's financial plan and monitors its implementation.

Article 30

The president implements the decisions, programs and recommendations of the European Society for Clinical Microbiology and Infectology (ESCMID).

The president manages the business and makes decisions within the framework of the work program and development plans of the Association.

Article 31

The President of the Association is elected and dismissed by the Assembly, by a majority of votes of the present members of the Assembly, for a period of four years, with a possibility of re-election.

The President is accountable for his or her work to the Assembly.

In case of his absence or inability to work, the President is replaced by the Secretary with all the obligations, powers and rights of the President of the Association.

The president is always an infectious disease specialist.

Article 32

The President of the Association is responsible for the implementation of the established business policy of the Association, as well as for the failure to achieve the planned business results of the Association.

The President of the Association shall submit a written report on the work of the Association, for adoption at the Assembly, at least once a year.

SECRETARY OF THE ASSOCIATION

Article 33

Secretary of the Association ensures the tasks of the Association entrusted to him or her by the decisions of the Assembly and the Board of Directors are realized.

The secretary represents and represents the Association in legal transactions.

Article 34

The Secretary of the Association prepares the materials for the sessions of the Association bodies, assists the President in the implementation of the decisions of the Assembly and the Board of Directors and performs other tasks entrusted to him or her by the Board of Directors and the Assembly.

Article 35

The Secretary of the Association is appointed for a period of four years, with the possibility of re-appointment.

Article 36

The Secretary of the Association shall be present at the sessions of Association bodies.

VI - INTERNAL ORGANISATION OF THE ASSOCIATION

Article 37

The role of a section is to advance the activities and goals of the Association, throughout the territory of Bosnia and Herzegovina.

The Association may also have offices outside of its seat, as decided by the Assembly, upon the proposal of the Board of Directors.

This decision determines the scope of the domain etc.

VII - THE ASSETS OF THE ASSOCIATION AND THE USE AND DISPOSAL OF THE ASSOCIATIONS' FUNDS

Article 38

The assets of the Association consist of rights, property and money obtained by the Association under the Law and this Statute.

Article 39

The Association may earn revenue from the following sources:

- membership fees;
- voluntary contributions and gifts by natural and legal persons, in cash as well as in assets and services;
- contracts with public institutions, natural and legal persons;
- interest income, dividends, capital gains, rents, fees and similar sources;
- revenues obtained through the realization of goals and activities of the Association under this Statute;
- other sources in accordance with applicable laws.

Article 40

Decisions on revenue acquirement, the use of the assets and the disposal of funds of the Association are made by the branch office and the Board of Directors under this Statute and the general acts of the Association adopted by the Assembly.

Article 41

The association is obliged to properly keep business books and submit financial reports in accordance with the regulations governing the accounting of non-profit organizations. The association is responsible for its obligations with its entire assets. Bankruptcy can be implemented over the assets of the Association. Bankruptcy proceedings are conducted by the competent court in whose area the Association's seat is located, in accordance with special laws.

Article 42

The bodies of the Association are obliged to manage the property of the Association with due care and in a responsible and legal manner in the best interest of the Association. The President of the Association shall, at least once a year, submit a report to the Assembly of the Association with data on the assets of the Association, the use of the assets, revenues and expenditures of the Association and other issues of importance for the disposal of the assets and financial operations of the Association. The Assembly, at the regular annual session, adopts the Financial Report and the Report on the work of the Association for the previous year.

The annual financial report of the Association is submitted to the Assembly, at least 30 days before its holding.

The association is obliged to submit a financial and annual work report to the competent authority according to the association's headquarters and the Ministry of Justice of Bosnia and Herzegovina, for publication on the Ministry's website, no later than April 30 of the current year for the previous business year.

Article 43

The person authorized to sign acts related to the acquirement and disposal of the assets of the Association and its financial operations is the President of the Association or, in his or her absence, the Secretary.

Article 44

Every member of the Association has the right to gain insight into the business books and other documents related to the assets and financial operations of the Association.

The exercise of the rights referred to in the previous paragraph shall be ensured by the President, no later than 15 days from the day of receipt of a written request of a member of the Association.

Article 45

Supervision over the legality and intended use and disposal of the Association's funds is carried out by the Assembly.

The Assembly is responsible for adopting all documents related to financial operations, especially final financial reports.

VIII - THE TRANSPARENCY OF WORK

Article 46

The work of the Association is public. The transparency of work of the Association is realized in a manner determined by the Law and by this Statute.

Article 47

The President shall make data, information and licences related to the work of the Association available to the authorized representatives of the media.

Article 48

Members of the Association have the right to be regularly informed about the work of all the bodies of the Association.

The President and Secretary take care of informing the members of the Association.

Article 49

Exceptionally, the Assembly may adopt a general act qualifying certain information, data and licences as professional secret. Persons responsible for the use and protection of the information qualified as professional secret may be determined by the same act.

Data qualified as public by law and other regulations, as well as data on violations of laws and other regulations, cannot be qualified as professional secret.

IX - THE STATUTE AND OTHER GENERAL ACTS OF THE ASSOCIATION

AMENDMENTS TO THE STATUTE

Article 50

The initiative for amendments to the Statute may be made by every member of the Association.

The initiative shall be submitted to the Board of Directors of the Association, in writing, with an appropriate explanation, at least 30 days before the Assembly session.

Article 51

The decisions on the amendments to the Statute are made by the Assembly, with a majority of votes of the total number of the members of the Association.

The President of the Assembly signs the amendments to the Statute, which are, as an original, kept in the archives of the Association.

GENERAL ACTS OF THE ASSOCIATION

Article 52

The bodies of the Association may adopt other general acts such as:

- Decisions,
- Rulebooks and
- Rules of Procedures.

The general acts of the Association shall be in accordance with the law and the Statute of the Association.

Article 53

Decisions, as general acts, are adopted in cases explicitly established by the Law and this Statute, as well as in other cases, when matters of importance to the realization of the Association's goals are regulated in a general manner.

A Rulebook regulates relationships between the members of the Association, in a general manner, as well as relationships between the bodies of the Association in the realization of

their competences.

Rules of Procedure regulate more closely the work of the bodies of the Association in the realization of their competences established by the Statute.

The originals of the general acts of the Association are safeguarded in the archives of the Association.

X – FORM OF THE CONTENTS OF THE ASSOCIATION'S SEAL AND MARK

Article 54

The seal of the Association is round - 4 cm in diameter - with the full name of the Association inscribed in Latin and Cyrillic alphabets, and the seat of the Association. The emblem of the Association is in the middle.

The Association in use may have several identical stamps with different numbering depending on the place of use, which will be regulated by the Decision of the President of the Association.

The decision on keeping, using and destroying the seal is made by the President.

Article 55

The emblem of the Association is a schematic representation of the borders of Bosnia and Herzegovina in turquoise colour; on the left side, the abbreviated name of the Association in Latin alphabet, AIuBIH, is inscribed, and on the right side the abbreviated name in Cyrillic alphabet, AIYБИХ, is inscribed.

XI - REPRESENTATION OF THE ASSOCIATION

Article 56

The Association is represented by the President of the Association and the Secretary of the Association.

The Board of Directors may adopt a decision on authorizing other persons to represent the Association and it may determine the powers to be vested in him or her.

Article 57

In proceedings in which the Association participates as a party, for the purpose of exercising its rights, obligations and responsibilities, before the competent authorities, the President of the Association may give a written power of attorney to a lawyer or another professional to represent the Association.

XII - STATUS CHANGES

MERGERS, SPLITS AND TRANSFORMATIONS OF THE ASSOCIATION

Article 58

The association can be merged into another association and divided in accordance with the Law. The decision from the previous paragraph is made by the Assembly with a two-thirds majority of all members of the Assembly of the Association.

The decision from paragraph 2 of this article regulates in particular: the name, seat, activity, division of property, rights and obligations, as well as other issues related to status changes of the Association.

Article 59

The decision from article 61 of the Statute is adopted when it is accepted by more than a half of the total number of members of the Association at a session of the Assembly.

XIII - TERMINATION OF ASSOCIATION'S WORK

Article 60

The Association may cease to work voluntarily on the basis of the decision of the Assembly, or by force of the Law under the conditions established by the Law.

The initiative for the termination of the Association's work can be given by 1/3 of the Association's members, in the case of:

- if twice as much time has passed than the time for holding the Assembly determined by this Statute, and the Assembly of the Association has not been held,
- that the number of members of the Association should be reduced below the number of three.

Article 61

The Association shall cease to work voluntarily, if the Assembly adopts a decision on dissolution by a two-thirds majority of all the members.

Simultaneously with the decision on dissolution, the Assembly adopts a plan of liquidation of the Association, which determines the distribution of assets, rights and obligations under the Statute of the Association.

The Assembly appoints a liquidator of the Association, whose duty is to ensure the execution of the liquidation plan and who is authorized to represent the Association in the liquidation procedure and in submitting the request to report the termination of the activity of the Association to the competent authorities.

Article 62

In the liquidation process, all the legal obligations due shall be settled, as well as obligations to other creditors of the Association, and the assets that might remain thereafter shall be distributed to another similar association, under Assembly's decision.

The association is deleted from the register when the decision on the termination of the association's work, issued by the Ministry, becomes final or when the Court of Bosnia and Herzegovina issues a final judgment banning the association's work.

XIV - TRANSITIONAL AND FINAL PROVISIONS

Article 63

The interpretation of the provisions of this Statute is provided by the Assembly.
The interpretation of other acts of the Association is given by the Board of Directors or the President.

Article 64

This Statute shall enter into force on the day of its adoption at the Founding Assembly of the Association, and it shall be applied from the date of registration of the Association in the Register maintained by the Ministry of Justice of Bosnia and Herzegovina.
With the entry into force of this Statute, the Statute of the Association of Infectologists in Bosnia and Herzegovina No. 02/04 of December 28, 2004 ceases to be valid.

Kupres, 04 September, 2021

Number: 1/21

President of the Assembly

Prof. dr. sc. Jurica Arapović

CERTIFIED BY
Ministry of Justice
Sarajevo

Sarajevo, July 06, 2022